



ENGAGED COMMUNITIES.
EMPOWERED YOUTH.

Funding Proposal Guidelines for the Diamond Valley Youth Foundation

These guidelines will help you prepare a clear and concise proposal for funding initiatives that support youth in the Diamond Valley region. Please ensure your proposal addresses each of the sections below.

1. Project Overview

Provide a brief description of your initiative, including:

- **Project Title:** Name of the initiative.
- **Summary:** A 2-3 sentence overview of the project's purpose and objectives.
- **Target Audience:** Specify the age group and demographic of the youth who will benefit.
- **Goals:** Outline the key goals of the initiative and expected impact.
- **Timeline:** Include start and end dates and any major milestones.

2. Budget

Present a clear overview of the financial requirements:

- **Total Budget:** The overall cost of the initiative.
- **Funding Request:** Specify the amount you are seeking from the foundation.
- **Budget Breakdown:** Briefly explain how the requested funds will be used (e.g., materials, personnel, marketing).

3. Youth Impact

Explain how the initiative will benefit youth:

- **Impact Statement:** Describe how the initiative will positively influence youth (e.g., skills, opportunities, well-being).
- **Target Reach:** Estimate the number of youths who will benefit from the initiative.
- **Community Relevance:** Show how the project addresses local youth needs or ties into the community.



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4. Partnerships (if applicable)

If relevant, list any partnerships and their roles:

- **Partners:** Name organizations or individuals involved.
- **Contributions:** Explain how they will support the initiative.

5. Outcomes & Evaluation

Detail how success will be measured:

- **Expected Outcomes:** List the key results you hope to achieve.
- **Evaluation Plan:** Briefly describe how you will track progress and measure the initiative's impact (e.g., feedback, data collection).

Submission Instructions:

- **Format:** Submit the proposal as a PDF or Word document.
- **Length:** 2-3 pages.

Submission Deadline: ongoing

For assistance, contact:

Diamond Valley Youth Foundation

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